



CITY OF EUREKA

PUBLIC WORKS DEPARTMENT

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City of Eureka

Policy Memorandum Sidewalk Cafés

Business Owner shall apply to the Department of Public Works to obtain an Encroachment Permit allowing for the placement of tables and chairs in front of their business on the public sidewalk.

Business Owner shall maintain a current business license with the City of Eureka at all times in accordance with the ordinances of the City.

Business Owner shall enter into a Sidewalk Café Agreement with the City of Eureka.

Business Owner is responsible for all costs associated with said Sidewalk Café.

Business Owner guarantees that all improvements shall be free from defects and the sidewalk encroachment shall be monitored at all times so as to comply with any and all requirements by the City.

Business Owner warrants that the Sidewalk Café shall not adversely affect any portion of adjacent properties and/or businesses nor adversely affect persons walking on the public sidewalk or vehicles and/or persons parking in front of said Sidewalk Café.

Business Owner shall maintain, during the life of the Agreement, Public Liability and Property Damage Insurance as well as Worker's Compensation Insurance for all business owner's employees. Said insurance shall comply with City requirements for insurance certificates and endorsements for Encroachment Permits.

Business Owner shall at all times maintain safe access through the public sidewalk and comply with the following:

1. Maintain a minimum of a continuous 48-inch wide clear path to a height of 7 feet between table groups and/or building and curb for unobstructed pedestrian access.
2. Maintain a minimum 24-inch clear zone adjacent to the curb (48-inches at painted curbs).
3. The Sidewalk Café shall not interfere with required fire exits.
4. Tables shall not exceed 32-inches in width.
5. Tables and chairs shall not be placed within the 45-degree sight visibility triangle at street corners (also referred to as the Corner Control Zone).
6. All tables and chairs, etc. shall be removed from the City right-of-way at night.
7. Sidewalk Café must provide on-sight trash receptacles, or proactively bus tables to keep the site and surrounding area free of trash and debris.
8. The serving and consumption of alcoholic beverages shall be allowed providing that the outdoor dining area is in compliance with all provisions of EMC §115.05 including the following:
 - a) Establishment shall execute a Hold Harmless Agreement with the City

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Engineering

Construction
Development
Transportation

Field Operations

Water Distribution
Wastewater Collection
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Building

Construction Regulation
Code Enforcement

Utility Operations

Water and Wastewater Treatment
Stormwater
Pretreatment

- b) Establishment shall supply proof of insurance that satisfies all conditions of EMC §115.0
- c) Establishment shall provide proof of appropriate license from the Department of Alcoholic Beverages Control (ABC)

Site Plan

A site plan must be submitted with the following information:

- Address
- Labeled Streets & Cross Streets
- North Arrow
- Size of tables and the distances between each
- Number of chairs per table
- Distance from edge of table to face of curb
- Any additional sidewalk obstructions (garbage bins, light poles, planter boxes, street signs, etc.) and their distance to the tables
- Any driveways or alleys and their distance to the nearest table

Public Works | Engineering Division

Engineering Technician/ Permit Specialist

(707) 441-4397