

WATER/SEWER LEAK ADJUSTMENT REQUEST

I, _____, am requesting a leak adjustment on my water account for the address of _____.

A leak was located on the date of _____ and fixed as of _____.

The leak was fixed by: () self, () a plumber**, () other _____.

Explanation of leak: Please provide a brief description of the leak.

Account Holder Signature

Date

**If a plumber was used to fix the leak please attach a copy of the plumber's receipt.

FOR OFFICIAL USE ONLY

ACCOUNT NUMBER: _____ - _____ - _____ RECEIVED BY: _____